

Fire Safety DO's

- ✓ IF THE ALARM SOUNDS, EXIT THE BUILDING IMMEDIATELY.
- ✓ IF SMOKE IS ENTERING AROUND THE DOOR, **STUFF DAMP SHEETS OR BLANKETS IN THE SPACES.** IF POSSIBLE, OPEN A WINDOW AND WAVE OR HANG A BRIGHTLY COLORED TOWEL OR GARMENT.
- ✓ **COMMUNICATE** WITH THE EVACUATION TEAM LEADER CONCERNING INFORMATION OF POSSIBLY TRAPPED VICTIMS AND SPECIAL NEEDS OF PERSONS.
- ✓ ONLY TAKE YOUR KEYS AND YOURSELF TO SAFETY AS SOON AS POSSIBLE.
- ✓ ALWAYS USE THE **STAIRS.**



University of the Philippines Manila
Health and Safety Committee



**STOP,
DROP,
& ROLL**

IF YOUR CLOTHES CATCH FIRE:



STOP IMMEDIATELY.



DROP TO THE
GROUND.



ROLL OVER AND
OVER, BACK AND
FORTH UNTIL THE
FLAMES ARE OUT.

When Fire Starts

WHAT TO DO **WHEN FIRE IS ENCOUNTERED**

WITHIN THE UPM-PGH PREMISES



ONCE SMOKE OR FIRE IS DETECTED

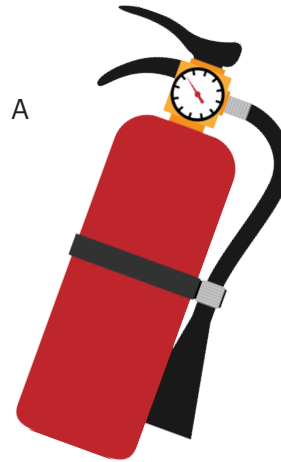
1. STAY CALM

- ✓ **WARN** OTHER PERSONS IN DANGER.
- ✓ **INFORM** THE BUILDING MARSHALL OR COMMUNICATION OFFICER
- ✓ **CALL** THE UP MANILA OPERATOR (02) 554.8400 AND THE SECURITY OFFICE NEAR YOU.



2. EXTINGUISH FIRE WHEN:

- ✓ FIRE IS CONTROLLABLE
- ✓ YOU KNOW HOW TO USE A FIRE EXTINGUISHER
- ✓ YOU HAVE A CLEAR EXIT



3. WAIT FOR FURTHER INSTRUCTIONS

4. EVACUATE CALMLY

- ✓ BE SURE TO **FEEL DOORS** FOR HEAT BEFORE OPENING TO MAKE SURE THERE IS NO FIRE ON THE OTHER SIDE.
- ✓ IF THERE IS SMOKE IN THE AIR, **STAY LOW TO THE GROUND.**
- ✓ **KEEP YOUR HAND ON THE WALL** AND CRAWL TO THE NEAREST EXIT.