



University of the Philippines Manila

The Health Sciences Center

8th Floor Philippine General Hospital Taft Avenue, Manila 1000, Philippines
website: www.upm.edu.ph

25 March 2021

TO : The Academic Community of UP
Faculty Members
Administrative Staff/REPS
Students
Alumni

THROUGH : The Respective Deans, PGH Director, NIH Executive Director, Heads of Academic and Administrative Offices

SUBJECT : **CALL FOR NOMINATIONS FOR THE NEXT DEAN OF THE NATIONAL TEACHER TRAINING CENTER FOR THE HEALTH PROFESSIONS (NTTCHP)**

The Search Committee for the Next Dean of the National Teacher Training Center for the Health Professions is now actively conducting the search for qualified nominees to the position of the next dean. In connection with this, the committee is accepting nominations until **13 April 2021**.

NOMINATION PROCESS

A. Who May Nominate

The following may submit nominations:

- 1) Personnel of NTTCHP and all other units of UP
- 2) Students of NTTCHP and all other units of UP
- 3) Others from outside of NTTCHP
- 4) Any interested candidate

B. Who May Be Nominated

The nominee must possess the following minimum qualifications:

- 1) Commitment to academic freedom and the values and ideals of the University
- 2) Distinction or outstanding academic credentials in the nominee's chosen field of expertise
- 3) Filipino citizen
- 4) Leadership qualities and administrative or managerial capability
- 5) Must be willing to serve
- 6) Must consider resource generation an important function of the position

The nominee need not be a faculty member at the time of his/her nomination. Should he/she be appointed, he/she must have a faculty appointment.

Deans and directors may serve for two (2) terms. Only in highly exceptional cases will they be allowed a third term (BOR 1020th meeting, 25 April 1989)

C. Nomination Papers (signed electronic copies) and required documents to be submitted to the Office of the Vice Chancellor for Academic Affairs. (Deadline: 13 April 2021, 12:00nn).

- 1) A nomination letter, which explains how the nominee qualifies as dean.
- 2) Signed conforme of the nominee
- 3) The nominee's COMPLETE curriculum vitae with picture. See Appendix A for the content.
- 4) A 3-page summary of nominee's curriculum vitae
- 5) A paper describing the nominee's flagship projects. ***The submission of a vision paper is not required.***
- 6) A summary of the nominee's most significant qualifications and achievements

Send the above-mentioned documents through email: upm-ovcaa@up.edu.ph

Note: Since we are choosing an academic leader, what counts is not the number of signatories to a nomination but the reasons given for endorsing a nominee. **A signature campaign, is therefore, discouraged.**

The nominees will present their flagship projects in a Public Forum on **21 April 2021, 10:00 AM**. And the search committee will interview the nominees on **22 April 2021**.

The different sectors of NTTCHP (Faculty, Administrative Staff/REPS, Students and Alumni) are encouraged to express any issues/concerns during the public forum and during the sectoral consultation.

The Timetable for the Search of the Next Dean of NTTCHP is found in Appendix B.

DISSEMINATION OF THIS CIRCULAR

The following are requested to disseminate this Circular to ensure the widest participation of all concerned:

Deans, Heads of Offices, Heads of Sector Organizations, Chairs of Student Councils, Class Presidents, Editors of Newsletters, Editor of The Manila Collegian, Director of IPPAO, Presidents of Alumni Associations and Director of Alumni Affairs.



Mario R. Festin MD, MS, MHPEd
Chair
Search Committee for the Next Dean of NTTCHP

Noted:

CARMENCITA D. PADILLA, MD, MHAPS
Chancellor 

CONTENT OF THE NOMINEE'S COMPLETE CURRICULUM VITAE

A. Personal Data

1. Name
2. Date and place of birth
3. Nationality/Citizenship
4. Address
5. Telephone Nos. – Residence, office & cellular, e-mail
6. Name, age, educational degrees of spouse and children

B. Teaching Accomplishments

1. Education and continuing professional advancement
2. Titles of classroom/laboratory/ward instructional materials, syllabi, workbooks, modules, course guides produced and used for the improvement of teaching.
3. List of books, chapter in books, professional articles (other than research)
4. List/description of creative works
5. Speaking engagements (state title of talk, venue, occasion and date)

C. Research Accomplishments

1. List of published researches
2. List of unpublished researches
3. List of ongoing researches

D. Administrative Accomplishments

1. List and description of administrative achievements in support of teaching, research or patient service
2. List of involvement in department/college committees

E. Service / Extension

1. Accomplishments in Extension Work and Community-Oriented Activities
2. Accomplishment in Specialty Societies
3. Accomplishments in Socio-Civic Organizations with Special or National Relevance

F. Other Accomplishments (Other Creative, Innovative Output or Invention and Meritorious Accomplishments, may include poetry, fiction, musical composition, essay, plays, exhibits and others)

TIME TABLE
Search for the Next Dean of the
UP Manila National Teacher Training Center for the Health Professions
(NTTCHP)
2021

ACTIVITY	DATE / TIME / VENUE
1) Announcement/Start of Call for Nominations	26 March 2021 (Friday)
2) Deadline for submission of nomination papers and required documents	13 April 2021 (Tuesday) 12:00 NN OVCAA (Online submission to: upm-ovcaa@up.edu.ph)
3) Announcement of Nominees	16 April 2021 (Friday)
4) State of the College Address	21 April 2021 (Wednesday) 9:00 AM Via Zoom (link/details to follow)
5) Presentation of Flagship Projects of the Nominees and Public Forum	21 April 2021 (Wednesday) 10:00 AM Via Zoom (link/details to follow)
6) Sectoral Consultations (Students, Faculty, Administrative Staff/ REPS, and Alumni)	21 April 2021 (Wednesday) 2:00 - 3:00 PM -- Admin/REPS 3:00 - 4:00 PM – Alumni 22 April 2021 (Thursday) 9:00 – 10:00 AM-- Faculty 12:00NN - 1:00 PM – Students Via Zoom (link/details to follow)
7) Interview of Nominees by the Search Committee	22 April 2021 (Thursday) 2:00 PM Via Zoom Meeting
8) Submission of the Report of the Search Committee to the Chancellor	07 May 2021 (Friday)