



UNIVERSITY OF THE PHILIPPINES MANILA
The Health Sciences Center

18 September 2020

MEMORANDUM NO. CCDP 2020- 204

TO : Deans, Directors, and Heads of Units and Offices

SUBJECT : Repurposing the UP Manila *Bayanihan Na!* Employee Symptoms Tracking System (BESTS) for UP Manila Students and Interns

As the University of the Philippines Manila opens the second semester for the Academic Year 2019-2020, the coverage of the UP Manila *Bayanihan Na!* Employee Symptoms Tracking System (BESTS) will be expanded to monitor the health status of the students during this time of the COVID-19 pandemic.

Effective immediately, all students, including interns, are hereby required to register and to use the BESTS application daily (including holidays, cancellation of classes, and day-offs) for self-reporting of COVID-like symptoms. If the student registers reportable symptoms, the assigned college focal persons shall be automatically notified via the BESTS application. For reportable health status, the student is instructed to consult the UP Manila Health Service through the UP-PGH **Bayanihan Na! Operations Center (BNOC) hotline at 155-200**.

Likewise, pursuant to Memorandum No. CCDP 2020-101, all of the employees, whether working from home or onsite, are hereby reminded to use the BESTS application **daily (including day-offs, work suspension, and holidays)**. The said system will be integrated in the DTRS to ease the submission.

To use the BESTS application:

1. The end-user opens a preferred web browser through a personal computer or smartphone and visits this link: <https://bests.upm.edu.ph>
2. Upon initial access, the user registers using his/her email UP email address to create the account needed. The account created is verified by the employee's supervisor.
3. Registered account allows the user to enter and record his/her symptoms using BESTS. The user can encode data while pending verification.

Guide on the use of the BESTS may be downloaded from this link: <https://tinyurl.com/upmbestsuserguide>

For inquiries or system issues regarding the BESTS, please contact **Dr. Raymond Francis Sarmiento**, Director of the National Telehealth Center at rsarmiento@up.edu.ph. For any questions related to the processing of your personal information using BESTS, please contact the UP Manila Data Privacy Officer through dpo.upmanila@up.edu.ph or telephone number (+632) 8-509-1003.

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