



UNIVERSITY OF THE PHILIPPINES MANILA
The Health Sciences Center

10 March 2020

MEMORANDUM NO. CCDP-2020-082

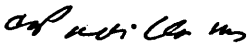
TO : Deans, Directors and Heads of Units and Offices
SUBJECT : Work Arrangement in UP Manila in line with COVID-19

In view of the confirmation by the Department of Health on the occurrence of localized transmission of COVID-19 in the country, please take note of the following:

1. Office works are suspended but heads are directed to discuss with the staff as to what work may be done from home using appropriate online modalities; and
2. A skeletal staff complement must be maintained for front line offices like Cash, Security, CPDMO (to assist in the disinfection work of PhilCare), and units rendering health care services at PGH.

This work arrangement will be for the period, **March 10 (3:00 PM) to March 13, 2020.**

Everyone is advised to avoid crowded places, to be alert and informed about the latest advisories on COVID-19 and to follow maximum precautionary measures given by the DOH.


CARMENCITA D. PADILLA, MD, MAHPS
Professor and Chancellor